

Questions and Answers sheet

Solicitation 19PE5021Q0010 – 1 year cleaning services

December, 2020

Question 1:

Should the employee be tested for COVID? How often?

Answer:

Yes, this will be done according to the current protocol. If the job you do is one of greater exposure, it should be done once a month. However, if teleworking persists and you do not have more exposure, it can be done every 3 months. The COVID test to be performed would be the serological one, unless the collaborator has symptoms of the virus. In that case it would be the molecular one with swabbing.

Question 2:

Regarding the Complementary Risk Work Insurance (SCTR), must you have it in force?

Answer:

Yes, SOW 1.0 General Requirements states:

1.9 The cleaning personnel should have a currently labor security certificate that protects him/her against work accidents. Security certificate must be sent monthly.

So you must have it in force and send it monthly by email to the coordinator, Patricia Haro and to the same collaborator so that they are informed.

Question 3:

Will the US Embassy provide cleaning equipment?

Answer:

SOW 3.0 Materials and Equipment states:

“The contractor will be provided (on loan) only of an industrial vacuum cleaner brand Hyla, 220volts for his employee to do the job on site, that will be responsible during the contract.”

Care and responsibility will be in charge of the cleaning partner.

On the other hand, 2 existing shelves will be provided for the storage of your main materials, but if more space is necessary, the contractor will have to provide some additional furniture.

Question 4:

Regarding the cleaning of walls and glass on the second level, will the Embassy provide any equipment?

Answer:

No, scaffolds and harnesses will be provided by the contractor.

Question 5:

Will the glass on the second level of the side of the warehouse and the wall on that side be cleaned from the outside?

Answer:

No, due to the complexity of the calamine location in that area, the cleaning of these glasses will be done inside the warehouse.

Question 6:

Are all the cleaning materials needed included in the list?

Answer:

Yes all.

Question 7:

How often should second level window and wall cleaning and carpets be done?

Answer:

As indicated in the Statement of Work 2.0 Cleaning requirements:

2.15 Biannual deep carpet cleaning. This service shall be previously coordinated with the client and shall be done on weekends, accompanied by the cleaning employee assigned by the contractor to this location.

2.16 Quarterly external high windows cleaning. This service shall be previously coordinated with the client and shall be done on weekends, accompanied by the cleaning employee assigned by the contractor to this location. The contractor shall provide the security equipment and accessories.

2.17 Biannual cleaning of external high walls. This service shall be previously coordinated with the client and rather be done on weekends, accompanied by the cleaning employee assigned by the contractor to this location.

Question 8:

Will the cleaning of point 7 be carried out only during the weekends?.

Answer:

Yes as stated in point 2.0 of the SOW: Cleaning Requirements:

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2.16 Quarterly external high windows cleaning. This service shall be previously coordinated with the client and shall be done on weekends, accompanied by the cleaning employee assigned by the contractor to this location. The contractor shall provide the security equipment and accessories.

2.17 Biannual cleaning of external high walls. This service shall be previously coordinated with the client and rather be done on weekends, accompanied by the cleaning employee assigned by the contractor to this location.

End of questions and answers sheet